

DOCUMENT CHECKLIST SCHENGEN VISA TO NORWAY

You must submit **all required** documents when you meet at VFS, otherwise the application may be rejected. The documents must be provided in:

- A4 format only. No staples or pins
- English or Norwegian language. Documents in other languages must be translated by an authorized translator
- If not specified otherwise, copies are accepted

Print out this list, tick off the boxes and sign. Submit the documents in the following order:

<input type="checkbox"/> Original passport valid for 3 months after the intended travel & containing at least two blank pages. Copies of the biopage & used pages
<input type="checkbox"/> One photo no older than six months, not edited (requirements)
<input type="checkbox"/> A signed print out of the Harmonised application form from the UDI online application portal
<input type="checkbox"/> Travel medical insurance valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000
<input type="checkbox"/> Reservation of a round trip flight ticket
<input type="checkbox"/> Proof of funds (bank statements, salary slips/pension from the last three months, last tax receipt or similar) and/or <input type="checkbox"/> your reference can fill in a form to sponsor your stay
<input type="checkbox"/> Confirmation of accommodation for the entire trip (hotel reservations, rentals or accommodation provided by your host/reference person)
<input type="checkbox"/> Proof of ties to your country of residence, if applicable. Examples: <ul style="list-style-type: none"> <input type="checkbox"/> Close family relations, such as marriage, children etc. <input type="checkbox"/> Occupation, such as employment/studies and permission for leave. If self-employed: Proof of business registration, latest income tax return or/and business financial statement, contracts or similar <input type="checkbox"/> Financial commitments, such as ownership of property and savings
A FOR FAMILY/FRIEND/BOYFRIEND/GIRLFRIEND VISITS:
<input type="checkbox"/> Invitation letter signed by your host in Norway (reference person), stating the purpose of the visit, who you will visit, length and plans
<input type="checkbox"/> Proof of relationship (birth-/marriage certificate, household book, proof of co-habitation etc.)
<input type="checkbox"/> Copy of the reference's passport including visas and entry/exit stamps
<input type="checkbox"/> Boyfriend/girlfriend visits: Documentation of time spent together

B FOR BUSINESS/CULTURAL/SPORTS/STUDY/OFFICIAL VISITS:

- Certificate** from your employer/company/organization/school in your home country, and an **invitation** from your host in Norway, introducing:
 1. You, your role and length of service
 2. The place and duration of the trip, the purpose and need to travel, (meetings, conference, fairs, sports events, concerts, study trip etc.)
 3. The activity to be undertaken by you during the stay
 4. Short company profiles including contact details (registration number, contact person, e-mail, phone), as well as information on who will guarantee the travel expenses and who will bear the living costs

C FOR TOURIST VISITS:

- Your detailed day-to-day itinerary including dates and places you intend to visit in Norway (and Schengen) and means of transport. Destinations, tourist attractions, activities, and special events, if any
- If group tours: Confirmation of the tour package and payments. Contact information of the travel agent and list of participants

FOR MINORS below 18 years:

- A copy of the minor's birth certificate
- Copies of both parents' identity documents with their signatures
- Proof of custody/consent:
 - If the parent/guardian you are travelling with has single custody: Certificate of single custody (court decision or similar)
 - If you are travelling alone or with only one parent: Legalized letter of consent, dated and signed by both parents/ the parent not travelling
 - Philippines: Also a DSWD Travel Clearance for minors travelling alone

OPTIONAL:

- If you want another person to represent you during the case process, you can give the person a [Power of Attorney](#)
- If you are applying for a long-term visa with multiple entries, we recommend that you submit your previous visas with entry/exit stamps
- Submitting documents not listed above? Please specify below

Applicant's remarks (if any) and signature:

VFS' remarks:

VFS center: _____ Date: _____ Signature_____